

REPUBLIC OF MACEDONIA



PUBLIC ENTERPRISE FOR STATE ROADS

Project: REHABILITATION AND RECONSTRUCTION OF STATE ROAD
A3, SECTION SHTIP – KOCHANI, ON A LEVEL OF EXPRESSWAY



Shtip - Kochani



STAKEHOLDER ENGAGEMENT PLAN (SEP)



August 2014



**REHABILITATION AND RECONSTRUCTION ON A NATIONAL ROAD A3,
SECTION SHTIP - KOCHANI, AS AN EXPRESSWAY**

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LIST OF ABBREVIATIONS

CM	Cadastral municipalities
EBRD	European Bank for Reconstruction and Development
EIA	Environmental Impact Assessment
ESAP	Environmental and Social Action Plan
ESIA	Environmental and Social Impact Assessment
ESP	Environmental and Social Policy
RM	Republic of Macedonia
IPS	Initial Project Summary
LARF	Land Acquisition and Resettlement Framework
MOEPP	Ministry of Environment and Physical Planning
MTC	Ministry of Transport and Communications
NGO	Non-Governmental Organization
NTS	Non-Technical Summary
OG	Official Gazette
PESR	Public Enterprise for State Roads
RAP	Resettlement Action Plan
SEETO	South-East Europe Transport Observatory
SEP	Stakeholder Engagement Plan
SEA	Strategic Environmental Assessment
SIA	Social Impact Assessment
TEN-T	Trans-European Network-Transport

1. Introduction

As part of the overall plan for the improvement of the national road network, outlined in the Republic of Macedonia's National Transport Strategy (2007-2017)¹, the Public Enterprise for State Roads (PESR) is planning to upgrade part of the national road A3: Trebenishta – Ohrid – Bitola – Prilep – Veles – Shtip – Kochani – Delchevo – Ramna Niva Border Crossing with Bulgaria, section from Shtip to Kochani on the level of expressroad. The section under consideration is the approximately 25,5 km stretch which connects the two cities of Shtip and Kochani. This is currently a two lane carriageway road, and will be upgraded to a four lane expressway through a combination of road widening and rehabilitation works and new alignment around few villages to achieve road safety improvements. The alignment of the present road is shown in Figures (1 and 2) below. The works planned to upgrade this section are henceforth known as 'the Project'.

This document presents the Stakeholder Engagement Plan (SEP) for the Project describing the planned stakeholder consultation activities and engagement process.

The Project has been developed by PESR within the Macedonian spatial planning and legislative requirements and those of the European Bank for Reconstruction and Development (EBRD). EBRD are considering provision of a loan to finance the Project.

2. Description of the Project

PESR is involved in the construction of state roads in the Republic of Macedonia (RM) to complete the national road network. The road section addressed by this Project forms part of the national road A3, which connects the Bulgarian Border (Crna Skala/Ramna niva) via Delchevo – Kochani – Shtip – Veles – Prilep – Bitola – Ohrid – Trebenishta (connection with National road A2 (Corridor VIII)). As part of the road, this section connects the two major cities of Shtip and Kochani.

This is a road rehabilitation and reconstruction Project on the level of express road. The upgraded road on the level of express road will generally follow the route of the existing Shtip – Kochani road. This section of the road begins at the Shtip Interchange northwest of the city of Shtip, and continues in a broadly northeasterly direction close to the villages of Chardaklija, Dolni B Ivan, Krupishte and Obleshevo, before meeting the Kochani Interchange. The length of this stretch is around 25,5 km. The existing road is a two-lane carriageway with a total width of around 7.0 m.

The Project will upgrade the existing road into a four lane express road with a total width of around 13.9 m and a design speed of 100 km/h. For some of the length of the road, the existing road will be widened/upgraded and rehabilitated along its existing alignment. For other parts of the alignment, new sections of road will be developed, adjacent to the existing road. This is partly to remove some of the horizontal curves, raise the design speed, and improve road safety. The existing road passing through villages of Chardalija, Dolni Balvan and Krupishte in future will be used as a local road and the new alignment of the express road will be designed to pass around those villages. Two new interchanges with the existing roads will be constructed, one close to Chardaklija, and one near Krupishte. Some stretches of the existing road will be abandoned, while others will be retained as local access roads.

The general location of the section Shtip -Kochani is illustrated below (see Figure 1). The detailed Project location is shown on Figure 2.

¹http://mtc.gov.mk/new_site/en/storija.asp?id=1782

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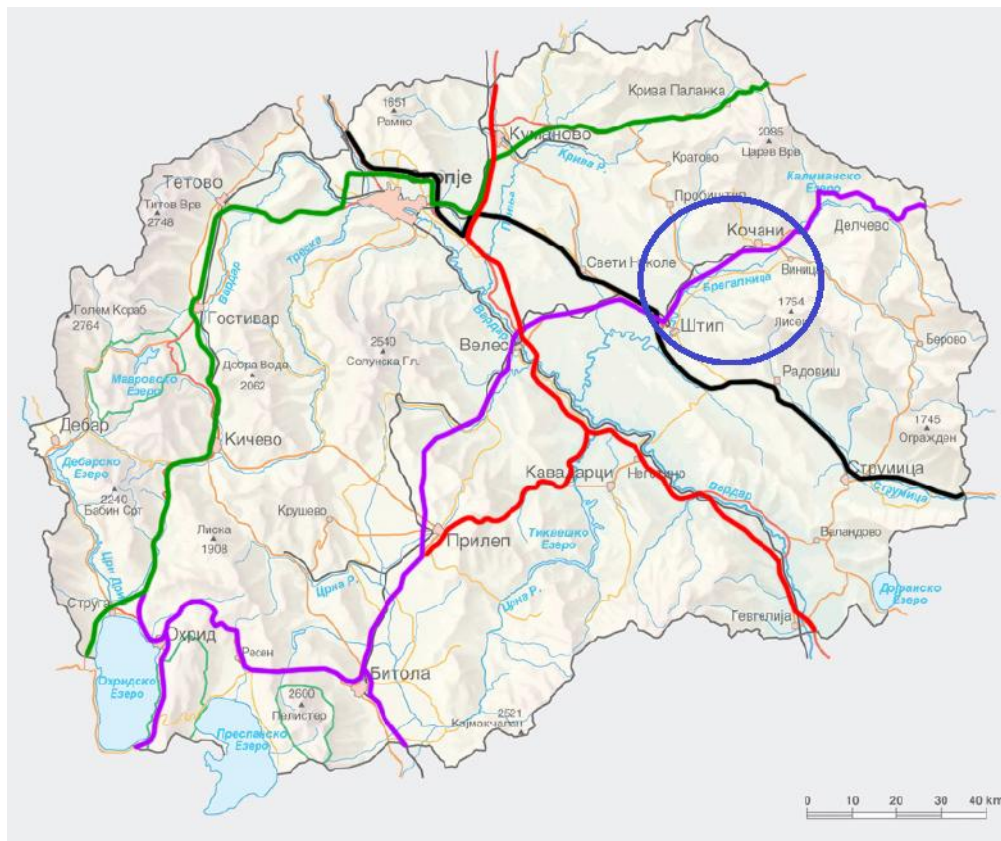


Figure 1: Location of the Project(with purple line is marked A3 national road)

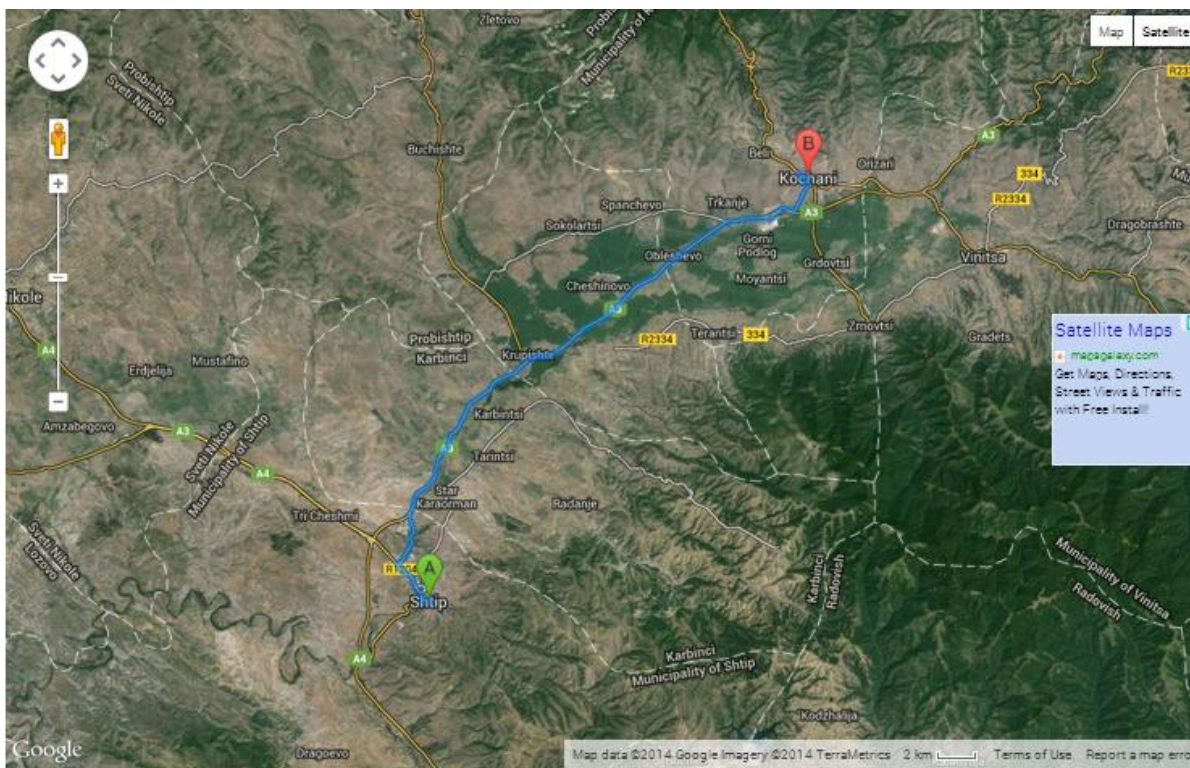


Figure 2: Detailed Project Location(the road is marked with blue line)

This SEPhas been prepared for the road section from the interchange of Shtipto interchange Kochani, covering 25,5 km.The road section is divided into four subsections(for which detailed designs are under preparation), namely:

- 1) **From interchange Sthip to interchange Chardaklija** (from km 0+000 to km 2+114.00);
- 2) **From interchange Chardaklija to Obleshevo** (from km 2+114,00 to km 20+078,00);
- 3) **Obleshevo** (from km 20+078,00 to km 21+250,00) and
- 4) **From Obleshevo to interchange Kochani** (from km 21+250,00 to km 25+300,00)

Technical aspectsof the four sub-sections are presented in Table 1-1 below.

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Table 1-1: Technical aspects of the Shtip – Kochani Road Sub-Sections

Sub-Section	Length (km)	Projected speed limit (km/h)	Projected width (m)	Type of way
1. From interchange Shtip to interchange Chardaklija	2.00	80	7.0	One carriageway with two lanes (rehabilitation works only)
2. From interchange Chardaklija to Obleshevo	18.00	100	13.9	Expressway (one carriageway with 4 lanes)
3. Obleshevo	1.5	50	7.0	One carriageway with two lanes (rehabilitation works only)
4. From Obleshevo to interchange Kochani	4.0	100	13.9	Expressway (one carriageway with 4 lanes)

The figure below illustrates the start of the road (Shtip Interchange).



Figure 3 – The start point of the Project (Shtip Interchange)

This alignment is part of the key road network of the Republic of Macedonia, connecting two major towns in Eastern part of the country, Shtip and Kochani. This alignment is a key factor for the economic and social growth of Eastern Macedonia. It is crucial because this region is very important agricultural producer of the country and is the main and the only link of the region with Central Macedonia and Capital Skopje.

The planned route passes close to the cultural heritage of Cadastral Municipality (KM) of Balvan; KM Krpishte and KM Kochani. In order to protect the cultural heritage, there is need to take into account the objections from the Ministry of Culture - Cultural Heritage Protection Office (Report No. 07-205/2 dated 09.06.2014), by Institute for preserving cultural monuments and museum (Shtip), as well as opinions and suggestions from the local people and authorities that should influence the final design.

The road section passes through following municipalities: Municipality of Shtip, Municipality of Karbinici, Municipality of Chesinovo – Obleshevo and Municipality of

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Kochaniand throughfollowing villages: Chardaklija; Dolni Balvan; Krupishte and Obleshevo. In general, according to the data, the biggest part of the road passes through arable land.

3. Regulatory Requirements

Implementation of the Project will follow EBRD policies and standards applicable to road projects in addition to the framework laws and regulations of RM.

3.1.Macedonian Legislation

The legal framework applicable to the Project is summarized in Table 2.1 below.

Table 2-1: Macedonian Legislation

Legislative Area/Stage of Project Permitting	Key Laws	Summary of Stakeholder Engagement Requirements
Preparation of project documentation and related strategic studies (including Spatial Plans and Strategic Environmental Assessments)	- Law on urban and spatial planning (OG of RM, no. 51/05, 137/07, 91/09, 124/10, 18/11, 53/11, 144/12, 55/13, 70/13, 42/14);	One of the fundamental principles of the process of spatial planning and organizing is making the procedure of passing and executing the plans public. To provide this transparency, the councils establish participatory body which transmits the citizens' and legal entities' attitudes, opinions and needs; this body monitors the planning process through making initiatives, guidelines and suggestions for preparation of project solutions for the respective municipality. The municipality carries out public presentation and public survey. A report on the conducted public presentation and public survey is prepared by an expert panel formed by the mayor. Based on that report, the panel sends written notification to each person who has submitted a questionnaire including a rationale for the acceptance or non-acceptance of his / her comments or suggestions. During the monitoring of the execution of this law, the state authority in charge of the issues related to the spatial organization monitors the transparency in the work of the municipalities, the municipalities within Skopje City and Skopje City, especially from the aspect of regular, in due time and complete informing of the citizens on the issues determined by this law.
	- Law on Environment (OG of RM, no. 53/05, 81/05, 24/07, 159/08, 83/09, 48/10, 124/10, 51/11, 123/12, 93/13, 187/13, 42/14) and associated secondary regulation (Official Gazette of RM no. 74/05, 109/09, 36/12 and 44/13);	State authorities and municipality authorities are obliged to disclose Project information and to allow participation in decisions related to the environment, and to provide opportunity to express opinion during the decision-making procedure. Documents and studies should be available to the public in suitable places, and public discussions organized in which public may participate and express opinion.
	Law on construction(OG of RM no. 130/09, 124/10, 18/11, 36/11, 54/11, 13/12, 144/12, 25/13, 70/13, 79/13, 137/13, 150/13, 163/13, 27/14, 28/14, 115/14);	Public to be included in the planning phase of infrastructure projects. The administrative authority must inform the municipalities and public on land requirements. Concerned parties can present opinions, comments and demands, which the investor and the designer should review and appropriately accept and incorporate into final project. Comments and the demands which cannot be accepted to be properly explained and the concerned parties informed.
	Law on access to public information (OG of RM no. 13/06, 86/08, 06/10, 42/14);	Free access to public information is granted to all legal and physical entities, as well as foreign legal and physical entities. Any legal and physical entities may request information without discrimination, and may demand access to the information verbally, in writing or electronically. Each entity has a right to access holder's information.
	- Law on acting upon complaints and proposals ("Official Gazette of RM" no. 82/2008, 13/13) and Rulebook on the manner of	Under the Constitution, each citizen has the right to submit complaints to the authoritiesand receive answers. The relevant authority must appoint an authorized person or organizational body to act upon the complaints. If the applicant does not receive an answer, an appeal may be made to the Ombudsman of Republic of Macedonia. The execution of this law is supervised

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Legislative Area/Stage of Project Permitting	Key Laws	Summary of Stakeholder Engagement Requirements
	action upon complaints and proposals (“Official Gazette of RM” no. 2/09)	by the Ministry of Information Society and Administration.
Land acquisition (expropriation)	- Law on expropriation (OG of RM, no. 95/12, 131/12, 24/13, 27/14);	The landowners must be consulted on the expropriation. PESR will bear the expenses, and the landowners will receive the compensation predicted by law (compensation only in money). Land users (non-owners) must be consulted as well. According to the national legislation, the land beneficiaries who do not have the property rights are not consulted and there is no possibility for them to receive compensation.
EIA ² and Environmental Permit Process	- Law on Environment (OG of RM, no. 53/05, 81/05, 24/07, 159/08, 83/09, 48/10, 124/10, 51/11, 123/12, 93/13, 187/13, 42/14);	The public should be involved in every stage of the EIA procedure, and all decisions made during the process should be published in appropriate media according to legislation requirements. This applies to the following: <ul style="list-style-type: none"> - Notification of intention for project implementation; - EIA screening decision; - EIA scoping decision; - Announcement of availability of EIA study; - Non-technical summary of EIA study; - Report on adequacy of EIA study; - Decision on granting consent to, or rejecting the application for the project; - Right of submit appeal on Decisions according the relevant national legislation.
Building Permit (Permit for Construction)	- Law on construction (OG of RM no. 130/09, 124/10, 18/11, 36/11, 54/11, 13/12, 144/12, 25/13, 70/13, 79/13, 137/13, 150/13, 163/13, 27/14, 28/14, 115/14);	Approval of the EIA is a precondition for approval of infrastructure projects. EIA Decision, Building permit and other related documents and permits will be published electronically. Legal and physical entities have the right to submit appeal on the Building permit within 15 days after issuing the permit. Construction approval is issued by the Ministry of Transportation unless opposition is expressed by the Public attorney or other affected or interested parties. The administrative authority is obliged to review and respond to opposition.

3.2 EBRD Policy Framework

The Project has been screened as a **Category B** project under EBRD’s Environmental & Social Policy 2008³, and has been assessed against the EBRD Performance Requirements (PRs) contained within the policy

(<http://www.ebrd.com/pages/about/principles/sustainability/policy.shtml>).

The Project needs to meet the requirements for stakeholder engagement and public consultation as specified in the EBRD Environmental and Social Policy of 2008, its Public Information Policy and Performance Requirements (PRs). This Stakeholder Engagement Plan has been developed, in accordance with PR 10 (*Information Disclosure and Stakeholder Engagement*) of the Policy. EBRD considers community engagement as being central to the successful management of risks and impacts on communities affected by projects, as well as central to achieving enhanced community benefits.

²Note – in R Macedonia, the document is termed an ‘EIA’, whereas the term ‘ESIA’ is increasingly used internationally, including by EBRD.

³ The 2008 ESP will be updated in 2014; requirements for stakeholder engagement will be reviewed under the new policy.

4. Project Stakeholders

4.1. Identification of Stakeholders

Over the course of the Project's development to date, PESR has defined the following groups of stakeholders:

- Those directly affected by the Project, i.e. through physical relocation or direct land take;
- Those indirectly affected by the Project, i.e. through economic displacement, disturbance or impacts to assets and services etc; and
- Other interested parties.

Project stakeholders include the following:

- Government ministries and other public bodies: Ministry of Transport and Communication, Ministry of Environment and Physical Planning, Ministry of Agriculture, Forestry and Water Economy, Ministry of Culture, Cultural Heritage Protection Office, Public Enterprise for Forests "Makedonski shumi";
- Municipalities of Shtip; Karbinici; Ceshinovo – Obleshevo and Kochani;
- Residents and communities of following settlements: Chardaklija; Dolni Balvan; Krupishte, Chesinovo, Ciflic and Obleshevo;
- Local businesses;
- Construction and haulage companies;
- Non-government organisations.

4.2. Previous Stakeholder Engagement

In order to define a communication process in line with EBRD PR 10, PESR has consulted with the key stakeholder groups (as defined in Section 4.1 above) together with other interested and/potentially-affected parties (as defined in Table 3.1). This process began in 2013 and was conducted by PESR and consultants acting on behalf of PESR. The Table below lists the issues that were discussed.

It is very important to mention the process of informing stakeholders on anticipated public hearing via PESR or municipal authority websites and official correspondence with local government (Local Government – Shtip; Local Government – Karbinici; Local Government – Chesinovo-Obleshevo and Local Government – Kochani).

The public were invited to take part in preliminary consultation exercise to participate in the process of production of key elements of document for this Project. The aim of the process of consultation is to inform the public about the planned rehabilitation and reconstruction of the road and to collect the feedback from members of the public, from the representatives of local communities and from representatives of state institutions. The consultation program begins with the phase of considering the field-situation and making the action plan. The process of planning and direct field examination and measuring (2013) of the road is undertaken. In this phase PESR team, as well as the experts for environment and social issues, during their visit to the field have discussed, especially with the stakeholders, their needs and perceptions related to the Project.

PESR conducted the public consultation (18th December 2013) where the concerned and interested parties took participation and presented their perceptions and expectations.

All inhabitants of the relevant municipalities and settlements were informed of and invited to the debates, but the number of women who attended these debates was relatively small. During the visits of the field, and especially during the preparation of the social aspects of the field study, efforts were made to consult with women. Also vulnerable local residents were also consulted, such as the older and disabled inhabitants, especially those who live in single-person families, then two self-supporting mothers, a part of inhabitants who receive social welfare. Besides these consultations, the vulnerable groups will be also included in the socio-economic research.

Table 3-1: Stakeholder Engagement Activities

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Stakeholder Engagement Activity				
Stakeholders	Date	Method	Issues	Outcomes
Ministry of Environment and Physical Planning (MoEPP)	August 2014	Official correspondence	Submission of the Report for Strategic Environmental Assessment and request for submitting an opinion thereon.	Positive decision for approval of the Report for Strategic Environmental Assessment by the Minister (MoEPP)
Municipality of Karbinici Department for urban planning and protecting of living environment Karbinici	08.08.2014 – Submission of the Request for information	Official correspondence	Establishing direct communication to provide appropriate information about the Detailed Urban Plan or planning documentation for the settlements along the express way.	Providing the relevant information related to the Detailed Urban Plan or planning documentation for the settlements along the section express way (part for CM Karbinici).
Municipality of Chesinovo-Obleshevo Department for urban planning and protecting of living environment Chesinovo	10.07.2014 – Submission of the Request for information 21.07.2014 – Response to the Request	Official correspondence	Establishing direct communication to provide appropriate information about the Detailed Urban Plan or planning documentation for the settlements along the express way.	Providing the relevant information related to the Detailed Urban Plan or planning documentation for the settlements along the section express way (part for CM Obleshevo).
Municipality of Shtip Department for urban planning and protecting of living environment Shtip	05.05.2014 – Submission of the Request for information 13.05.2014 – Response to the Request	Official correspondence	Establishing direct communication to provide appropriate information about the Detailed Urban Plan or planning documentation for the settlements along the express way.	Providing the relevant information related to the Detailed Urban Plan or planning documentation for the settlements along the section express way (part for CM Shtip).
Municipality of Kochani Department for urban planning and protecting of living environment Kochani	05.05.2014 – Submission of the Request for information 09.05.2014 – Response to the Request	Official correspondence	Establishing direct communication to provide appropriate information about the Detailed Urban Plan or planning documentation for the settlements along the express way.	Providing the relevant information related to the Detailed Urban Plan or planning documentation for the settlements along the section express way (part for CM Kochani).

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Stakeholder Engagement Activity				
Stakeholders	Date	Method	Issues	Outcomes
Ministry of Culture, Cultural Heritage Protection Office	05.05.2014 – Submission of the Request for information 19.05.2014 – Response to the Request	Official correspondence	Establishing direct communication and forward to the appropriate institution.	Submission of the Request to the Institut for preserving cultural monuments and museum Shtip.
Institut for preserving cultural monuments and museum Shtip	30.05.2014 – Submission of the Request for information 09.06.2014 – Response to the Request	Official correspondence	Establishing direct communication with the Institut for preserving cultural monuments and museum Shtip to provide specific information about the existence and all appropriate technical protective measures for cultural heritage. There are 5 localities with registered monuments as a cultural heritage (2 – CM Balvan; 2 – CM Krupiste and 1 – Kochani). The planned route will pass near these monuments.	Exchange of baseline information and additional information about the technical protective measures and procedure for working on place.
Water Supply “Bregalnica” Kochani	05.05.2014 – Submission of the Request for information 13.05.2014 – Response to the Request	Official correspondence	Establishing direct communication with Water Supply “Bregalnica” - Kochani to provide specific information about the preparation of the technical documentation for the Project.	Providing the relevant database regarding the water facilities and pipelines for the section Shtip – Kochani.
Public Utility – Water economy Kochani	30.04.2014 – Submission of the Request for information 15.05.2014 – Response to the Request	Official correspondence	Establishing direct communication with PU Water economy - Kochani to provide the specific information about the preparation of the technical documentation for the Project.	Exchange of baseline information and additional information about the preparation of the documentation for the Project.
Public Enterprise – ISAR Shtip	05.05.2014 – Submission of the Request for information 16.05.2014 – Response to the Request	Official correspondence	The official correspondence in order to provide the relevant information about their underground installations related to the rehabilitation and reconstruction of the state road A3 Shtip – Kochani.	There is relevant information about the underground installations related to the section Shtip – Kochani.
Government of the Republic of Macedonia Protection and Rescue Directorate Regional Office - SHTIP	05.05.2014 – Submission of the Request for information 08.05.2014 – Response to the Request	Official correspondence	The official correspondence in order to provide the information for their activities related to the rehabilitation and reconstruction of the state road A3 Shtip – Kochani.	There is no relevant information about the preparation of the technical documentation for the Project.

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Stakeholder Engagement Activity				
Stakeholders	Date	Method	Issues	Outcomes
Government of the Republic of Macedonia Protection and Rescue Directorate Regional Office - KOCHANI	05.05.2014 – Submission of the Request for information 08.05.2014 – Response to the Request	Official correspondence	The official correspondence in order to provide the information for their activities related to the rehabilitation and reconstruction of the state road A3 Shtip – Kochani.	There is no relevant information about the preparation of the technical documentation for the Project..
OKTA AD Skopje	05.05.2014 – Submission of the Request for information 30.05.2014 – Response to the Request	Official correspondence	The official correspondence in order to provide the information for their existing and planned installations related to the preparation of the technical documentation for the Project.	There is no existing and planned installation along the section Shtip – Kochani.
Hydro system Zletovica - Probishtip	26.05.2014 – Submission of the Request for information 30.05.2014 – Response to the Request	Official correspondence	The official correspondence in order to provide the Overview map of pipeline and water supply for the Project.	Providing the Overview map of pipeline and water supply for the section Shtip – Kochani.
EVN Macedonia - Skopje	30.04.2014 – Submission of the Request for information 21.05.2014 – Response to the Request (Department Shtip) – 27.05.2014 – Response to the Request (Department Kochani)	Official correspondence	The official correspondence will provide information regarding the cable installation on the section Shtip - Kochani.	Providing the database regarding cable installation for the section Shtip – Kochani.
Ministry of Defense of The Republic of Macedonia - Skopje	30.04.2014 – Submission of the Request for information 13.06.2014 – Response to the Request	Official correspondence	The official correspondence will provide information regarding the cable installation on the section Shtip - Kochani.	There is no existing cable installation along the section Shtip – Kochani.
Ministry of Internal Affairs of The Republic of Macedonia - Skopje	30.04.2014 – Submission of the Request for information 23.05.2014 – Response to the Request	Official correspondence	The official correspondence will provide information regarding instalations on the section Shtip - Kochani.	There is no existing installation along the section Shtip – Kochani.

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Stakeholder Engagement Activity				
Stakeholders	Date	Method	Issues	Outcomes
Makedonski Telekom AD – Skopje	30.04.2014 – Submission of the Request for information 14.05.2014 – Response to the Request	Official correspondence	The official correspondence will provide information regarding underground telecommunication cables on the section Shtip - Kochani.	Providing the database regarding underground cables on the section Shtip – Kochani.
MEPSO – electricity supply company	30.04.2014 – Submission of the Request for information 19.05.2014 – Response to the Request	Official correspondence	Establishing direct communications to provide necessary data about electricity network connections and crosscutting with existing power lines for the preparation of technical documentation.	Exchange of baseline information and additional information about the power distribution plan for the Project.
Public Enterprise - Macedonian Railways Skopje	30.04.2014 – Submission of the Request for information 22.05.2014 – Response to the Request	Official correspondence	Submission the request in order to provide relevant data on existing installations along the railway Shtip – Kochani.	There is no existing installation along the railway Shtip – Kochani.
The Agency for electronic communications - Skopje	30.04.2014 – Submission of the Request for information 12.05.2014 – Response to the Request	Official correspondence	The official correspondence will provide information regarding the existence of public communication networks on the section Shtip - Kochani.	Providing the database for the public communications networks on the section Shtip – Kochani.
Joint Stock Company GA- Skopje	30.04.2014 – Submission of the Request for information 06.05.2014 – Response to the Request	Official correspondence	The official correspondence will provide information regarding underground installation on the section Shtip - Kochani.	There is no underground installation.
Residents, local governments (Shtip; Karbinici; Chesinovo-Obleshevo and Kochani), state institutions and agencies, NGO-s...	17.04.2014	Announcement	Notice of Intent for execution of a Project for rehabilitation and reconstruction of road A3, Shtip - Kochani	Exchange of information and informed discussion on the Notice of Intent for execution of a Project.
Residents and community members	2013 to date	Consultants with PESR had informal visits with residents of villages and community members	Conversations about the experience and needs of residents and community members	Discussion for alternatives; Development of Project documentation

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Stakeholder Engagement Activity				
Stakeholders	Date	Method	Issues	Outcomes
Residents and community members	2013 to date	Chakar Partners - Company for engineering design and planning has collected data and paid informal visits to the residents of villages and community members	Conversations about the plans and potential solutions for the road and needs of residents and community members	Development of Project documentation
Residents and community members, local governments (Shtip; Karbinici; Chesinovo-Obleshevo and Kochani)	Since 2013 to Date	Visits and conversations with some residents for the creation of relevant documents	Conversations and collecting information on Project documentation	Initial Project Summary; Environmental & Social Action Plan; Stakeholder Engagement Plan
Residents and community members	Since 2013 to July	Collection of data, visits and conversations with some residents and community members for the SEA Report	Conversations about the impacts of the planned rehabilitation and reconstruction of the expressway. Conversation about their needs and expectations in relation to the Project.	SEA Report
Local Government –Shtip	December 2013	Official corespondence; Invitation for public consultation about the Project.	Presentation of the Project; Establishing direct communication with citizens and local government representatives to provide data and information on the perceptions and opinions thereon.	Exchange of information and discussion on the Project and additional information about the views of stakeholders on the entire project.
Local Government - Karbinici	December 2013	Official corespondence; Invitation for public consultation about the Project.	Presentation of the Project; Establishing direct communication with citizens and local government representatives to provide data and information on the perceptions and opinions thereon.	Exchange of information and discussion on the Project and additional information about the views of stakeholders on the entire project.
Local Government –Obleshevo - Chesinovo	December 2013	Official corespondence; Invitation for public consultation about the Project.	Presentation of the Project; Establishing direct communication with citizens and local government representatives to provide data and information on the perceptions and opinions thereon.	Exchange of information and discussion on the Project and additional information about the views of stakeholders on the entire project.

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Stakeholder Engagement Activity				
Stakeholders	Date	Method	Issues	Outcomes
Local Government - Kochani	December 2013	Official corespondence; Invitation for public consultation about the Project.	Presentation of the Project; Establishing direct communication with citizens and local government representatives to provide data and information on the perceptions and opinions thereon.	Exchange of information and discussion on the Project and additional information about the views of stakeholders on the entire Project.
Local Government –Obleshevo - Chesinovo	18. 12.2013	Public consultation about the Project.	Presentation and discussion on the Project.	Exchange of information and discussions on the Project and additional information about the views of stakeholders on the entire project. Opinions given at the public consultations were taken in the Project documentation and official reports.
Ministry of Environment and Physical Planning(MoEPP)	11.12.2013	Submission the request.		Decision for conducting the Strategic Environmental Assesment (SEA).

4.3.Stakeholder Engagement Action Plan

Stakeholder engagement activities will be ongoing through the course of the Project’s creation, construction and operation. However, it is very important to emphasize that prior to the commencement of the planned Project, all affected parties will be informed about the Project’s scope and contact information which they can address for further information. They also will be informed about the availability of the publicly available information on the PESR wesite as well as at the Local government boards or websites.

A Stakeholder Engagement Action Plan has been developed by PESR which describes the frequency and proposed method of engagement with each of the stakeholder groups. The Plan is included in Table 4.2 below.

REHABILITATION AND RECONSTRUCTION ON A NATIONAL ROAD A3, SECTION SHTIP - KOCHANI, AS AN EXPRESSWAY

Table 4-2: Stakeholder Engagement Action Plan

Stakeholder group	Stakeholders - Affected Party	Contact information / Population	Purpose of the communication	Likely communication methods
People and social groups who will be directly or indirectly affected by the project				
Population of places through which the intended section passes	Chardaklija	922 residents	Information on the nature of the Project, duration of the Project, potential impacts on the environment, social and economic impacts. Opportunities for the community to be actively involved in the preparation or implementation of the project. Mechanisms for grievances and complaints. Discussing potential severance impacts (e.g. increased journey times due to road cutting off existing roads etc.)	Informing through the media (announcements); Direct information through the local authorities. Group meetings with households. Direct communication with residents, companies etc. Communication through bulletin boards (placed in appropriate places) and posting project information/notices there. Direct information via a contact person or person responsible for the implementation of the SEP.
	Dolni Balvan	358 residents		
	Krupishte	336 residents		
	Obleshevo	1 131 residents		
Land owners	Local residents and Local companies	At the moment, there is no data-base for parcels or owners of that parcels. The project is under preparation and ones data are available the RAP will be prepared.	Planning and implementation of the goals of the Resettlement Action Plan (RAP) for expropriation of the land.	Meeting with the owners; face-to-face interviews before beginning the construction of the road.
Business communities	Local and national companies	At the moment, there is no data-base for parcels owned by business community of the parcels. The project is under preparation and ones data are available the RAP will be prepared.	Information on the use of the road in order to adapt to the new conditions arising as a result of the preparation and implementation of the Project. Discussion of the potential impacts on business trade.	Meeting with the owners, face-to-face interviews with them before beginning the construction of the road. Announcements in local and national media at least two weeks prior to the start of the construction works.
Employees	Direct employees	/	Human resources policy, Grievance mechanism, health and safety procedures,	Individual meetings or internal worker`s meetings. Monthly newsletters, Committee on Safety at Work, bulletin

REHABILITATION AND RECONSTRUCTION ON A NATIONAL ROAD A3, SECTION SHTIP - KOCHANI, AS AN EXPRESSWAY

Stakeholder group	Stakeholders - Affected Party	Contact information / Population	Purpose of the communication	Likely communication methods
Investors Trade Union representatives			codes of conduct.	board. Information from controllers and inspectors on the field.
Contractors	Construction company (companies) Subcontractors Transportation contractors	/	Interaction with the local community Need to know the standards and expectations with respect to environment protection, health and safety at work.	Communicating due to: checking the possibility or likelihood to respond to the requirements of the tender, system of rewards, commissioning, control over the implementation of standards for health, safety and environmental protection, monitoring the implementation of the Grievance mechanism.
Macedonian Governmental authorities				
	Ministry of Transport and Communication	http://mtc.gov.mk St. Dame Gruev No 6, 1000 Skopje, Republic of Macedonia Phone: + 389 (0)2 3145 497, + 389 (0)2 3123 292 Fax: + 389 (0)2 3126 228	- Planning, preparation and approval of project documentation and implementation of the Project; - Approval of Infrastructure design; - Issuing Building permit for the project	Official correspondence and Regular meetings.
	Ministry of Environment and Physical Planning	http://www.moepp.gov.mk/ Blvd. Goce Delcev, MRTV Building (10, 11, 12 floor) – 1000 Skopje, R. Macedonia Phone: +389 3 251-400; Fax: +389 3 220-165 e-mail: info@moepp.gov.mk	Planning and preparation of technical documentation related to environmental aspects- Approval of SEA; Conducting EIA Procedure and approval of EIA Study.	Official correspondence Meetings, public hearings
	Ministry of Agriculture, Forestry and Water Economy	http://www.mzsv.gov.mk/ ul Aminta Treti, no.2 1000 Skopje, R. Macedonia Phone: 02) 3134 477; Fax: (02) 3230 429 e-mail: info@mzsv.gov.mk	Process of land transformation (from agricultural, or forestry etc into construction land). This process is governed by the MoTC within the procedure for approval of the Infrastructure design.	Official correspondence
	Ministry of Culture, Cultural	www.uzkn.gov.mk	Report by Institut for preserving cultural monuments and museum Shtip about 5	Official correspondence

STAKEHOLDER ENGAGEMENT PLAN

REHABILITATION AND RECONSTRUCTION ON A NATIONAL ROAD A3, SECTION SH TIP - KOCHANI, AS AN EXPRESSWAY

Stakeholder group	Stakeholders - Affected Party	Contact information / Population	Purpose of the communication	Likely communication methods
	Heritage Protection Office	Ul. Gjuro Gjakovic 61, 1000 Skopje Republic of Macedonia Tel: + 389 2 3289 703 Fax: + 389 2 3289 777 SRDI + 389 2 3224 746 Inspection service: + 389 3211 495 E-mail: uzknrm@mt.net.mk	localities with registered monuments as a cultural heritage (2 – CM Balvan; 2 – CM Krupiste and 1 – Kochani). The route will pass near these monuments.	
Local authorities				
	Municipality of Shtip	Municipality of Shtip Vasil Glavinov 4B 2000 Shtip Macedonia E-mail: info@stip.gov.mk Tel. +389 32 22 66 00 Fax: +389 32 22 66 01	Planning and implementation of the Project Public consultations	Official correspondence; Meetings with community members; Meetings with land owners; companies, vulnerable people. Communication through the bulletin boards (placed in the municipality).
	Municipality of Karbinci	Municipality of Karbinci 2207 Village Karbinci Tel. + 389 32 300 300 Fax: + 389 32 300 022	Planning and implementation of the Project Public consultations	Official correspondence; Meetings with community members; Meetings with land owners; companies, vulnerable people. Communication through the bulletin boards (placed in the municipality).
	Municipality of Chesinovo - Obleshevo	Marshal Tito bb Obleshevo www.cesinovo-oblesevo.com cesinovo-oblesevo@t-home.mk	Planning and implementation of the Project	Official correspondence; Meetings with community members;

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REHABILITATION AND RECONSTRUCTION ON A NATIONAL ROAD A3, SECTION SHTIP - KOCHANI, AS AN EXPRESSWAY

Stakeholder group	Stakeholders - Affected Party	Contact information / Population	Purpose of the communication	Likely communication methods
		Tel. + 389 32 351770 Fax: + 389 33 351930	Public consultations	Meetings with land owners; companies, vulnerable people. Communication through the bulletin boards (placed in the municipality).
	Municipality of Kochani	Municipality of Kochani Rade Kratovce 1 2300 KOCHANI - E-mail: info@kocani.gov.mk Phone: ++389 33 274 001	Planning and implementation of the Project Public consultations	Official correspondence; Meetings with community members; Meetings with land owners; companies, vulnerable people. Communication through the bulletin boards (placed in the municipality).
Non-Governmental Organizations (NGO-s) and other organizations				
Local NGO-s	Ecological Society "Rainbow"	Panche Karagjovov 57 - Stip Contact Person: Danche Kalajdziska Mob. + 389 78473630 E-mail: edvinozito@t-home.mk	They can help to identify key issues pertaining to the local community (vulnerable groups) and the local environment. Informing local NGOs and other organizations of project activities.	Announced in local and national media, e-informing. Posting of information on investor's website.
	Society for dignity of disabled persons "Hope"	Pitu Guli14 - Stip Contact Person: Suzana Markova Mob. + 389 78473511 E-mail: nadezstip@yahoo.com		
	Citizen's informative center "Spectrum"	Radanski pat 195 - Stip Contact Person: Blazhe Spirov Mob. + 389 78 638 313 E-mail: gicspektar@yahoo.com		
	Association "Marketing – Management" – Stip	General Mihajlo Apostolski 29/A - Stip Contact Person: Trajche Mitev Mob. + 389 75 802 036 E-mail: gicspektar@yahoo.com		
	Macedonian Aegean – Stip	Brakja Miladinovci 6 - Stip Contact Person: Jordan Tunev Mob. + 389 71 573 659 Mob. + 389 78 412 000 E-mail: jordantunev@yahoo.com		

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Stakeholder group	Stakeholders - Affected Party	Contact information / Population	Purpose of the communication	Likely communication methods
	Foundation for informatics technology and local economic development "LER-IT"-Stip	Vasil Glavinov bb - Stip Contact Person: Biljana Tuneva Mob. + 389 78 472 705 E-mail: ler_it@yahoo.com		
	Youth Club – Stip	Vasil Glavinov 20 - Stip Contact Person: Dragana Dina Mitrovich Mob. + 389 78 378 031 E-mail: mladinski_1@yahoo.com		
	Association for humanitarian activities "Synergy" – Stip	Vasil Glavinov bb - Stip Contact Person: Elena Tashkova Mob. + 389 71 270 845 Mob. + 389 78 473 770 E-mail: Elena_taskova@yahoo.com		
	Association of agricultural producers and entrepreneurs (AAPE) "Agrovision" – Stip and Karbinci	Evrejska No.50, Stip Contact Person: Tosho Shaklev Mob. + 389 75 389 258 E-mail: agrovizija@yahoo.com		
	Organization of consumers of Stip	Vasil Glavinov bb - Stip Contact Person: Snezhana Paparova Mob. + 389 75 306 605 E-mail: opmstip@hotmail.com		
	Educative – humanitarian organization EHO	Kuzman Josifovski Pitu 3/6 - Stip Contact person: Beti Pejeva Mob. + 389 70 831 143 E-mail: ed_hum_eho@yahoo.com		
	Association of multiethnic society for human rights – Stip	Strasho Pindzur 56 - Stip Contact Person: Erol Ademov Mob. + 389 78 472 749 E-mail: zmocp@yahoo.com		
	Association of unemployed citizens: "Bright vision" – Stip	Karl Marks 2 - Stip Contact Person: Trajche Chefurov Mob. + 389 71 236 011 E-mail: svetla_vizija@mt.net.mk		
	Children's Parliament of Macedonia for Stip and Karbinci	Kajgana 14 -Stip Contact Person: Violeta Karagunova Mob. + 389 70 257 248 E-mail: vkaragunova@yahoo.com		
	Foundation for development of the local community Stip	Sremski Front bb (Kinder Garden "Sunflowers" Senjak) Contact Person: Boris Sharkovski Mob. + 389 75 496 772		

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Stakeholder group	Stakeholders - Affected Party	Contact information / Population	Purpose of the communication	Likely communication methods
		E-mail: info@frlz.org.mk		
	Cultural – artistic society “Risto Donev” – The teacher - Stip	Cetvrta Makedonska Brigada 27 - Stip Contact Person: Nada Nakovska Tel. + 389 32 393 663 Tel. + 389 32 393 249 E-mail: bargala@mt.net.mk		
	Association of sport workers - Stip	Hristijan Karposh 6/1- Stip Contact Person: Trajche Filipov Mob. + 389 78 308 484 E-mail: trajcefilipov@yahoo.com		
	Association for fighting against cancer “New Life” – Stip – Association for economic and social development and reproductive health of women	Bitolska 22 - Stip Contact Person: Violeta Eftimovska Mob. + 389 70 453 358 E-mail: novzivot@hotmail.com		
	Humanitarian Association for Blood donation “Light-B” - Stip	Goce Delchev 44 - Stip Contact Person: Nadica Nakovska Mob. + 389 71 351 893 E-mail: nadica@bargala.com.mk		
	Association for helping, education and socialization of poor and uncared children “Clover” - Stip	Hristijan Karposh 96 - Stip Contact Person: Marina Shumanska Mob. + 389 78 493 044 E-mail: marinasuma@yahoo.com		
	Roma Association “Cherenja” - Stip	Radanski pat 202 - Stip Contact Person: Enise Demirova Mob. + 389 72 205 636 E-mail: enise.demirova@gmail.com		
	Youth Organization VODA plus – Stip	Cvetan Dimov 86 - Stip Contact person: Kire Andonov Mob. + 389 71 351 642 E-mail: voda_plus@yahoo.com E-mail: kire_stip@yahoo.com		
	Center for development of children and youth LIFE MOVEMENT - Stip	Proleterska 14 - Stip Contact person: Marija Micova Mob. + 389 71 367 679 E-mail: micovamarija@gmail.com		
	Club for gymnastic sports “PARTIZAN” – Stip	Gen. Mihajlo Apostolski bb – Stip Sport hall of De-Ki Company Contact person: Metodi Petrov Mob. + 389 78 356 400		
	Center for education Chesinovo -	Asnom bb – Chesinovo		

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Stakeholder group	Stakeholders - Affected Party	Contact information / Population	Purpose of the communication	Likely communication methods
	Obleshevo	President: KristinaJaneva Mob. + 389 71 954 758		
	Association football club Chesinovo	Skopska 30 – Chesinovo President: JozheJeftimov Mob. + 389 70 319 898		
	Association “Cluster for rice”	Asnom bb – Chesinovo President: Aleksandar Donev Mob. + 389 70 420 213		
	Association “Dogwood”	v. Spachevo 1-st May bb – v. Spanchevo President: Dejan Petrov		
	Ecological Association “Eco Ciflic”	President: StancheStephanov v. Ciflic		
	Ecological Association “Tilia”	v. Chesinovo		
	Ecological Association “Birch three”	v. Obleshevo		
	Association “Be equal for all”	Contact Person: Zhaklina Paunova Andjelkovic Mob. + 389 70 354 079 E-mail: zpaunovskaangelkovik@yahoo.com		
	Association for protection of consumers	Vasil Glavinov bb - Stip Contact Person: VioletaZasheva Mob. + 389 70894585 Mob. + 389 77913005 E-mail: potrosuvaci@kocani.gov.mk		
	Association “Avena”	Contact Person: Dragancho Georgiev Mob. + 389 71 560 547 E-mail: avenakocani@yahoo.com		
	Association “Bright future”	Contact Person: Manuela Saidova Mob. + 389 71 348913 E-mail: manuela.saidova@yahoo.com		
	Association for support of economic development – local action group Kochani”	Contact Person: Marija Georgieva Mob. + 389 78313210 E-mail: marijamra@yahoo.com		
	Association for better information society “e-world”	Contact Person: TihomirSapundjiski Mob. + 389 78754890 E-mail: contact@eworldcommunity.org		
	Society of law students and young	Contact Person: Blagoj Ristov Tel. + 389 33270002		

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Stakeholder group	Stakeholders - Affected Party	Contact information / Population	Purpose of the communication	Likely communication methods
	lawyers “Pavel Shatev”	E- mail: zdruzenie_pavel_satev@yahoo.com		
	Association “European Kochani“	Kochani		
	Association “Noble mission”	Contact Person: Lidija Eftimova Mob. + 389 76397223 E- mail: lidijaeftimova@yahoo.com		
National NGOs and associations for activities in the field of environment	Macedonian Ecological Association (MED)	Blvd Kuzman Josifovski Pitu 28/3-7, 1000 Skopje Tel: + 389 02 2402 773, Fax: + 389 022402 774 Mob: + 389 78 393 436 contct@med.org.mk	They can help to identify key issues pertaining to the local community (vulnerable groups) and the local environment.	Announcements in the media (at local and national level), e-communication.
	Ecological Movement of Macedonia (DEM) –Skopje	Vasil Gorgov 39, baraka 6, 1000 Skopje Tel: + 389 02 3220-520 dem@dem.org.mk ruska@dem.org.mk	Informing local NGOs of project activities	Posting of information on the investor’s website.
	Centre for Environmental Research and Information "Ekosvest" – Skopje	Blvd 11 Oktomvri 125/12, 1000 Skopje Tel: + 389 02 3217-247 Fax: + 389 02 3217-246 Mob: + 389 72 726-104 info@ekosvest.com.mk		
	Front 21 / 42	Orce Nikolov 83A, 1000 Skopje Tel/Fax: + 389 02 3122-546 Mob: + 389 75 433-231 contact@front.org.mk		
	Macedonian Green Centre	Kosta Novakovik 1A/19, 1000 Skopje Tel/Fax: + 389 02 6132-432 Mob:+ 389 78 205 217 zeleni@zeleni.org.mk		
	Macedonian Association for the Study and Protection of Birds	PMF - Gazi Baba BB, 1000 Skopje, Tel: + 389 02 3117 055 Mob: + 389 78 254 736 brankom@ukim.edu.mk		

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Stakeholder group	Stakeholders - Affected Party	Contact information / Population	Purpose of the communication	Likely communication methods
	Association for Protection of the Owl	Jurij Gagarin 28-5/3, 1000 Skopje Mob: + 389 70999859 Macedonian.owl.trust@gmail.com		

The Project welcomes suggestions for improvement of proposed communication methods or media. Suggestions can be submitted via the contact information for PESR, given at the end of this document and through the Comments Form presented in *Annex*. Grievances in relation to the Project will be addressed through the Grievance Mechanism, (see below and *Annex*)

5. Disclosure

5.1. Documentation Availability

Disclosure of relevant project-related information permits all interested and affected parties to understand the risks, impacts and benefits associated with the given Project. PESR intends to provide all relevant information to the public. As of October 2014, all interested and affected parties will be able to find the following documents on the PESR website (www.roads.org.mk) and the EBRD website (www.ebrd.com):

- Initial Project Summary (IPS) – August/September 2014
- Environmental & Social Action Plan - August/September 2014
- Stakeholder Engagement Plan (SEP) September 2014 including grievance mechanism
- Land Acquisition and Resettlement Framework (LARF) – September/October 2014

In addition, hard copies of these documents will be available at the following locations:

- PESR in Skopje – Dame Gruev 14, 1000 Skopje, Republic of Macedonia;
- Municipality of Shtip – Vasil Glavinov 4B, 2000 Shtip, Republic of Macedonia;
- Municipality of Karbinci – 2207 Village Karbinci, Republic of Macedonia;
- Municipality of Ceshinovo-Obleshevo – Marhsal Tito bb, Obleshevo, Republic of Macedonia;
- Municipality of Kochani – Rade Kratovce 1, 23000 Kochani, Republic of Macedonia.

These documents will remain in the public domain for the duration of the Project. The SEP will be periodically updated.

Information Boards will be installed at the project borders by the Contractor (in coordination with PESR) for the Project, before the start of construction works.

On 18th December 2013, PESR in cooperation with the Municipality of Cheshinovo - Obleshevo, held a public consultation on the Terms of References prepared for the “Reconstruction and rehabilitation of the state road A3 (old designation M5), section from Shtip to Kochani, to the level of an expressway”.

Announcements for the Notice of intent for execution of a Project for rehabilitation and reconstruction of road A3, Shtip – Kochani (17.04.2014) and Decision on determining the need for an Environmental Impact Assessment (EIA) Study for the project “Rehabilitation and reconstruction of the state road A3, Kochani – Shtip section, as an expressway” (09.06. 2014) are posted on the PESR website. The announcements and above-mentioned documents are available for the public.

The Decision for conducting the Strategic Environmental Assessment (SEA) was issued by the MoEPP on 11.12.2013 (Letter no. 15-11409/2).

The SEA Report is drafted and the procedure for public consultations in accordance with the national legislation will be conducted during September 2014.

Stakeholders, including the public, will also be able to use the grievance procedure described below; information regarding the grievance procedure will be widely disseminated to affected municipalities and affected local communities. The grievance procedure will be disseminated by September 2014.

Throughout the life of the Project, PESR and Contractor(s) engaged to undertake the Project will continue to engage with stakeholders and this Stakeholder Engagement Plan will be updated to reflect Project progress.

5.2. Next Actions

Table 5.1 below outlines the action plan for stakeholder engagement during the next period, including completion of Project documentation; preparations for the construction phase and the land acquisition process. This action plan will be updated as the Project develops to include actions during construction and operation. Methods of engagement will be as described above for the relevant stakeholders.

Table 5-1– Stakeholder Engagement Action Plan (Next Actions)

**REHABILITATION AND RECONSTRUCTION ON A NATIONAL ROAD A3,
SECTION SHTIP - KOCHANI, AS AN EXPRESSWAY**

ID	Purpose/Tasks	Target Stakeholder Group:	Timing & Proposed Method of Engagement
1.	Completion of the Project documentation	All affected and interested parties	October – December 2014 – Official correspondence; public meetings and consultations; public debate; individual consultations.
	Update on the Project and explanation of timing of construction.	Landowners affected by land acquisition;	October/November 2014 – Public meetings and consultations (realization of socio-economic research);
		Business structures affected by land acquisition	October/November 2014 – Public meetings and consultations
		Additional consultation with vulnerable people within the local communities affected, identified by the socio-economic research.	October / Novemeber 2014 – individual consultations
		Municipality of Shtip Public hearing for the SIA Study	November – December 2014, Official correspondence about the official meetings, consultations, informative boards etc.
		Municipality of Karbinici Public hearing for the SIA Study	November – December 2014, Official correspondence about the official meetings, consultations, informative boards etc.
		Municipality of Chesinovo – Obleshevo Public hearing for the SIA Study	November – December 2014, Official correspondence about the official meetings, consultations, informative boards etc.
		Municipality of Kochani Public hearing for the SIA Study	November – December 2014, Official correspondence about the official meetings, consultations, informative boards etc.
		Relevant National Authorities (MoTC etc).	September- December 2014, Official correspondence about the implementation of national environmental law, consultations, etc.
2	Land Acquisition Planning/RAP	Realization of Expropriation of land (Resettlement Action Plan – RAP) Additional consultations with national authorities about the land (parcels) with no information about the owners.	November/December 2014 / Public meetings and consultations October / November 2014 / meetings with relevant national authorities
3	Agree/review cultural heritage protection provisions regarding road section through listed places (Balvan; Krupiste; Kochani)	All interested parties during the period of public disclosure of the Project documentation listed in Section 5.1 of this SEP.	October / November 2014 / Opportunity to submit public opinion in writing to PESR/EBRD

6. Grievance Mechanism

PESR set up a grievance mechanism to ensure the reception and consideration of concerns and complaints by all parties affected by the creation and realization of the Project and facilitate their resolution.

PESR is truly committed to receiving and responding to all comments or complaints, either verbally or in writing in relation to the Project. PESR recognizes that consultation is an ongoing process and different concerns may arise as the Project moves into the land acquisition and construction phases.

All comments and complaints will be forwarded and processed by the responsible person of the PESR services:

Mrs Biljana Todorova, Department for Legal Affairs

Tel: + 389 (0)2 3118-044 ext.119

Fax: + 389 (0)2 3220-535

e-mail: biljanal@roads.org.mk

Address: Public Enterprise for State Roads

Dame Gruev 14, 1000 Skopje, FY Republic of Macedonia

Web: www.roads.org.mk

The response time for grievances will be in accordance with national legislation for this subject.

Comments on the Project, and complaints, can also be submitted to the responsible contact person of the following locations or EBRD's office (Skopje):

Municipality of Shtip

Vasil Glavinov 4B

2000 Shtip Macedonia

E-mail: info@stip.gov.mk

Tel. +389 32 22 66 00

Fax: +389 32 22 66 01

Municipality of Karbinci

2207 Village Karbinci

Republic of Macedonia

E-mail: info@stip.gov.mk

Tel. + 389 32 300 300

Fax: + 389 32 300 022

Municipality of Ceshinovo-Obleshevo

Marshal Titob

Obleshevo

Republic of Macedonia

E-mail: cesinovo-obleshevo@t-home.mk

Tel. + 389 32 351770

Fax: + 389 33 351930

Municipality of Kochani

Rade Kratovce 1

23000 Kochani

Republic of Macedonia

E-mail: info@kocani.gov.mk

Phone: ++389 33 274 001

EBRD's office in Skopje

REHABILITATION AND RECONSTRUCTION ON A NATIONAL ROAD A3, SECTION SHTIP - KOCHANI, AS AN EXPRESSWAY

Soravia Centre Skopje -7th floor
Filip II Makedonski no. 3
1000 Skopje
Republic of Macedonia
Tel: +389 2 3297 800
Fax: +389 2 3231 238

Contact details of the contractor's project office will also be made publically-available, one known.

In addition to this document, the main formal bases for submission of comments and complaints directly or indirectly relating to the project are also established.

Other complaints regarding the environmental impact and the social environment will be entered in the complaints record.

The Grievance Form (in Macedonian and English) will be made available on the web site www.roads.org.mk and all the concerned municipalities will receive pre-printed forms to be readily-available for the public. A worker's Grievance Mechanism will also be established for the employees of construction companies (as a separate system).

PESR will monitor the entire process of comments and complaints and the information will be transposed in the corresponding reports, which will be prepared and posted on its website. PESR is obliged to respond to all complaints according to procedures prescribed in national legislation.

In their complaints, the stakeholders may use legal assistance provided by the Macedonian legislation.

7. Monitoring and Reporting

In compliance with the EBRD's requirements, the PESR and its contractors will follow the principle of transparency and objectivity and this will be the key way for achieving better image and professional reputation as it fits the best international practices and standards.

PESR will publish details of issues raised during the consultation process and provide appropriate feedback both on its website and place hard copies, in the municipal offices in Shtip; Karbinici; Chesinovo – Obleshevo and Kochani. Throughout the Project, PESR will communicate with relevant stakeholders and inform them on any significant issues, for example, the final solutions for some parts of the Project and its justifications; changes in the Project programme deadlines, etc. PESR will provide Project updates on its web site and also provide leaflets to the local communities along the route.

Annex No.1 provides a 'Comments Form'; Annex No. 2 provides a 'Grievance Form' for use by all interested or affected parties the community and other stakeholders in the Project.

PESR will produce annual environment and safety reports, which will include a summary of the Project's performance in relation to the management of health, safety, environment and social issues. This will be posted on the PESR website.

8. Contact Details & Responsibility for SEP implementation

PESR recognizes that meaningful engagement with the local community and other stakeholders will help to ensure the success of the road Project. Moreover, the engagement process can be used to obtain comments and suggestions for the Project which may enhance the Project design and lead to local benefits. The SEP is an ongoing process through the life of the Project.

PESR is responsible for implementation of the SEP during the entire project cycle. The designated person responsible for the Stakeholder Engagement Plan (SEP) is:

**REHABILITATION AND RECONSTRUCTION ON A NATIONAL ROAD A3,
SECTION SHTIP - KOCHANI, AS AN EXPRESSWAY**

Mr Jozhe Jovanovski

Manager of Environment Protection and Social Aspects Unit

Tel: + 389 (0)2 3118-044, ext. 135

Fax: + 389 (0)2 3220-535

E-mail: j.jovanovski@roads.org.mk

Public Enterprise for State Roads

Dame Gruev 14

1000 Skopje, Republic of Macedonia

All contractors in charge of carrying out some Project activities are responsible to implement the SEP.

**REHABILITATION AND RECONSTRUCTION ON A NATIONAL ROAD A3,
SECTION SHTIP - KOCHANI, AS AN EXPRESSWAY**

9. ANNEXES

Annex No. 1

Comments form

Data lodged: _____ _____ Remarks: _____ _____	Comment
Information about the person submitting the comment	If you do not want to provide the information from 1-3, simply move on to the subject and explanation of the comment
1. Name	
2. Date, place and manner of receipt	
3. E-mail or other contact information	
4. Subject of the comment/s	
5. Detailed explanation of the comment/s	
6. Additional information	
Manner of responding to your comment _____ _____ Date _____ Remarks _____	Please specify how you would like to be informed about the further course of the project:
Processing of the comment/s	
Administrative records	
Reviewed (date, responsible party/person)	
Answered (date, responsible party/person and archive number)	

**REHABILITATION AND RECONSTRUCTION ON A NATIONAL ROAD A3,
SECTION SHTIP - KOCHANI, AS AN EXPRESSWAY**

Annex No. 2

Public Grievance Form

Data lodged: _____ _____ Remarks: _____ _____	GRIEVANCE FORM
Information about the person submitting the grievance	If you do not want to provide the information from 1-3, simply move on to the subject and explanation of the grievance
1. Name	
2. Date, place and manner of receipt	
3. E-mail and other contact data	
4. Scope of the grievance	
5. Detailed explanation of the grievance	
6. Detailed information	
Manner of responding to your grievance _____ _____ Date _____ Remarks _____	Please specify how you would like to be informed about the further course of the Project:
Processing of the grievance	
Administrative records	
Reviewed (date, responsible party/person)	
Answered (date, responsible party/person and archive number)	